



SRI VENKATESA PERUMAL

COLLEGE OF ENGINEERING AND TECHNOLOGY

SVPP/ IQAC/June/2018

08.06.2018

Internal Quality Assurance Cell (IQAC) Minutes of the 14th meeting

Venue: Principals Chamber

Date: 8.6.2018

Time : 11.00am

In the initial remarks, Principal apprised the members that the institution has applied for Fresh autonomous status (UGC) and expecting the visit at any point of time and all the members are requested to update their respective files.

1. All members of IQAC were introduced themselves.
2. Action plan discussed during the 13th meeting was reviewed and found satisfactory as most of the activities/events were conducted.
3. Resolutions passed by governing council are appraised to the members and resolved to carry out the activities accordingly.
4. All the cell conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
5. It is resolved to carry out all academic activities in strict adherence to the university academic calendar and guidelines.
6. Admissions Demand ratio was discussed and as it is around 60%, it is resolved to strengthen the promotional activities through admission cell.
7. It is resolved to implement computer based feedback collection and analysis. In this regard, it is resolved to ask the CSE department to develop an application for computer based feedback collection and analysis.
8. It is resolved to continue student mentoring system with a maximum of 1:15 (faculty : students) ratio for 2018-19 academic year and resolved to closely monitor the students progress through mentors.
9. It is resolved to conduct the Induction program for I B.Tech students inline with the AICTE model curriculum.
10. It is resolved to conduct skill based training programs across all branches. It is resolved to conduct the skill based training workshops with the support of APSSDC.
11. It is noted that two start-ups (Acronz and Good Luck for future) are established with the support of incubation centre and Entrepreneurship cell. It is resolved to facilitate the founders of these two start-ups. This task is assigned to the ED cell.
12. Library activities are reviewed and resolved to equip the library with new requirements as per the updated curriculum.
13. Budget proposed are discussed and resolved to resubmit the budgets with reference to the several aspects during the meeting.
14. Student support and progress activities are reviewed and continue all the programs carried out during 2017-18 academic year in 2018-19 academic year also.

15. It is resolved to conduct the activities/events as given below.

EVENTS CALENDAR – ODD SEMESTER – AY 2018-19			
Month/ Week	Event Description	Convener	Remarks
June-2018 21.06.2018	Yoga Day	Dr.K.Harun E.Prakash Babu	
June-2018 (4 th Week) (Tentative)	Orientation Day (For I B.Tech only) Or Induction program	Dr.N.Sudhakar Reddy Dr.V.Ganesh Prof.A.Balasubramani	
July-2018 (2 nd Week)	Anti-Ragging Awareness Programme (For II B.Tech only)	Prof.A.Balasubramani S.Jeelan C Rajesh	
July-2018 (2 nd Week)	Sports for B.Tech students	Dr.V.Ganesh Dr.G.Naresh Kumar C Rajesh	
July-2018 (4 th Week)	Fresher's Day Celebrations	Dr.N.Sudhkar Reddy N.Srinivasa Rao	Hosted by II B.Tech Students
August-2018 15.08.2018	Independence Day Celebrations	Prof.S.Jeelan Mr.E.Prakash Babu	
September-2018 (4 th Week)	Techwizz-2k18	Prof.A.Balasubramani Prof.N.Munisankar	
September-2018 05.09.2018	Teachers Day	Dr.K.Harun Mr.I.Sankar Babu	
September-2018 15.09.2018	Project Expo DRONE SHOW	Dr.G.Naresh Mr.T.Lakshmipathi	
September-2018 (3 rd Week)	Cultural Fest for B.Tech Students	N.Srinivasa Rao I.Sankar Babu	
September-2018 (4 th Week)	NSS Foundation Day – Celebrations	Mr.E.Prakash Babu Mr.S.Jeelan	
October-2018 (3 rd Week)	NSS Activities (Traffic Week)	Dr.N.Sudhkar Reddy Mr.E.Prakash Babu	

16. It was resolved to encourage the faculty to attend conference/workshop/seminars at reputed institutions.

17. The roadway and strategies plan for the next 5 years were discussed and prepared as given in the Annexure-I.

18. All the committees are instructed to conduct the programs and activities assigned to them with full commitment.

Narayan

Principal and IQAC Chairman

ANNEXURE - I



SRI VENKATESA PERUMAL
COLLEGE OF ENGINEERING & TECHNOLOGY
ROAD MAP

